



"Hoff, Martha F -
Environmental Health"
<Martha.Hoff@ci.denver.co.us>

04/12/2005 12:29 PM

To "Benerman, Bill - Environmental Health"
<Bill.Benerman@ci.denver.co.us>, "Hook, Gene C. -
Environmental Health" <Gene.Hook@ci.denver.co.us>,
cc

bcc

Subject Community Partnership Update

As many of you know, DEH, CDPHE, and EPA met with community leaders last Thursday, April 8th, to develop a mechanism for renewing partnership with the community. The following was agreed upon:

1. Monthly meetings will be held and meetings sites rotated through the communities for the "Community Health Program group". This meeting will focus on CHP development, as well as the day-to-day aspects of running the CHP. There will also be mid monthly conference calls (set-up by EPA) so that four weeks do not elapse for issues requiring a quicker timetable. The meetings and conference calls may increase or decrease in frequency after the process hits its stride. Currently, a conference call is slated for April 21st at 10:00 AM; the next CHP group meeting will be May 12th, location to be announced.
2. Several community members from the CHP group (above) will meet with DEH staff weekly, on Fridays, at 11:00 AM. This will constitute the Outreach Development group that will work together to develop or modify CHP educational messages, outreach materials, and community communications (e.g. soliciting potential biomonitoring clinic sites). This meeting will be at the Curtis Park Community Center – 2980 Curtis Street.
3. The weekly Friday 12:30 PM Community Health Worker meeting/training is open to all community members and many of the community members participating in the Outreach Development Group will stay to attend as these meetings, as they are back-to-back in the same location.
4. The Steering Committee will continue to meet in the Webb building. I will provide increased communication to the community (via email and snail-mail) regarding the SC activities. Approximately a week before the SC meeting, I will solicit agenda items from the community. I will send a steering committee meeting reminder email. Some community members would like to present their input in the form of questions and answers (via email or phone) to the SC. These will be on the agenda as well. I will ensure that the SC's answers are returned to the community. SC agendas, notes, and group communications will continue to be sent via email to the community, as they have been.

If you have any questions, feel free to call me. Thanks Martha

Martha F. Hoff, CIH, CSP
VB/I-70 Community Health Program Administrator
Department of Environmental Health
City and County of Denver
201 W. Colfax Avenue Dept. 109
Denver, Colorado 80202
martha.hoff@ci.denver.co
720-913-1516